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| **Use Case ID:** | 6.3.05 | | | |
| **Use Case Name:** | Update employee records | | | |
| **Created By:** | Tiona White | | **Last Updated By:** | Tiona White |
| **Date Created:** | 9/15/18 | | **Last Revision Date:** | 9/15/18 |
| **Actors:** | | Manager | | |
| **Description:** | | Manager can edit existing employee records | | |
| **Trigger:** | | Manager clicks on employee to expand their details and clicks edit | | |
| **Preconditions:** | | 1. **Manager is already logged in** 2. **Manager is viewing list of employees** | | |
| **Postconditions:** | | 1. Employee list is edited and up to date | | |
| **Normal Flow:** | | 1. Manager clicks on employee to expand their details and clicks edit 2. Program displays editable employee record 3. Manager edits any fields necessary and clicks save 4. Program saves updated employee record | | |
| **Alternative Flows:**  **[Alternative Flow 1 – Not in Network]** | | 4a. (invalid fields)   1. Program displays message that some fields may be invalid and to retry 2. Basic flow step 3 | | |
| **Exceptions:** | | None | | |
| **Includes:** | | None | | |
| **Frequency of Use:** | | On demand | | |
| **Special Requirements:** | | Edit button on employee details | | |
| **Assumptions:** | | none | | |
| **Notes and Issues:** | | none | | |